

FSGW Board Meeting Minutes
November 2, 2016

1. **Call to Order and Existence of Quorum**

The meeting was called to order at 8:10 pm by President April Blum. Board members present: Charlie Baum, Vice President; Jerry Stein, Treasurer; Kim Gandy, Secretary; Ingrid Gorman, Publicity Chair; Heather Livingston, Publications Chair; Mike Livingston, Program Chair; Judy Oppenheim, Membership Chair; and Steve Kaufman and Tim Livengood, At Large. A quorum was present. Absent were Steve Winick, At-Large, and Penelope Weinberger, Dance Chair

2. **Approval of Previous Minutes** (13 minutes – 8:15)

- a. Draft October Minutes were distributed today via email, and print copies were provided at the meeting.
- b. With minor changes and corrections, the minutes were approved without objection.

3. **Action Item Reports:** (15 minutes – 8:30)

- a. **Independent audit/Combined Federal Campaign** (Jerry) Leslie is working on closing the books.
- b. **Web Migration progress** (April) Lynn Baumeister and Will Strang are looking over the Statement of Work which should enable us to hire a part-time Project Manager.
- c. **Pat McGee archival materials retrieval.** (April) Emails requesting assistance are in draft.
- d. **Photo Archive** – Mini-Fest photos? April needs to give Ingrid the photos from Mini-Fest.
- e. **Problem Dancer #5.** (April) (Still need to set up convenient time with FND President.)
- f. **Hope and a Home and Grapevine.** Tim reported that Eve Burton presented on Monday, October 24 for Hope and a Home; there were 23 children present, from ages 2-15. Grapevine was Monday, October 10 at Busboys and Poets in Takoma, with featured tellers Carol Birch and Jim May. Host was Noa Baum. We received \$434 in donations, in addition to FSGW funds. There was an audience of 35, in addition to the tellers and hosts.
- g. **Proposed Scholarship.** (April) We have not heard back from the potential donor, and need to remind her to get back to us.
- h. **Chesapeake Dance Weekend.** (April) Has sent her notes from our prior discussion to Penelope (Dance chair) for review. She will be meeting with Michael and Sargon.
- i. **Washington Folk Festival Manual.** (Charlie) No new information.
- j. **Getaway Report** (Charlie) Financial report will come next month; awaiting three more checks.
- k. **"Free Admission" language** for coupons. (Mike)
- l. **Musical Theater adaptation** (Mike) No updates at this point.
- m. **Newsletter Calendar** (Heather) November was difficult because Jennifer was ill; Heather welcome comments/concerns about the November calendar.
- n. **Concerns about Maintenance at the Spanish Ballroom** (April). April has both emailed and spoken with Reuven about the slick spot on the Ballroom floor. It appears to be getting less slick. Bathroom stall issues continue to be unsolved. April will write again.

4. **Old Business**

a. **Mini-Fest 2017**

- i. Ingrid is willing to work with another volunteer to coordinate a Family/Children's Track. Mike is going to follow up with a potential co-chair.
- ii. April has already heard from several groups who have participated previously.
- iii. Newsletter deadline for the December issue coming up soon, Nov. 8th
- iv. Charlie is working on ideas for the concert/theme and the cafeteria

b. **Final Version of new scalable logo**

- i. Discussed which of the S blocks everyone likes best.
- ii. Is the "Folklore Society of Greater Washington" where and how we want it?

- iii. What are the specific Pantone background colors for each block? Do we need to change them? April brought the Pantone color chart tool along for comparison.
- iv. In the B&W version, do we want all of the blocks to be the same shade? (Black? Gray?)

5. **New Business:** (60 minutes – 9:55)

a. **Funding Request – Youth Traditional Song 2017** (5 minutes – 9:00)

- i. Again this year, a group of FSGW folks, led by Steven Roth, want a little help in renting a van to travel to the Youth Traditional Songs weekend in January.
- ii. FSGW provided \$300 in 2013, 2014, and 2016 slightly under half of the travel cost. The individuals contribute the rest of the cost.

Resolution: Judy Oppenheim moved that FSGW authorize the sum of Three Hundred Dollars (\$300.00) as a grant to assist Washington area folksingers to travel to the Youth Traditional Song Weekend in January, 2017. Seconded by Tim Livengood. Passed unanimously, with recusals from Mike and Heather Livingston and Charlie Baum.

b. **Donation of Books and 78s to FSGW for distribution**

- i. April received an email from a woman whose parents were folkdancers in the 60s and 70s. They have a collection of 78s and old copies of Folk Dancer. April brought a few representative samples.
- ii. April would like to check with Library of Congress to ensure that all of the material is already in LoC possession. If they already have copies, she would like to look into distributing the material as follows:
 - (1) A few items in Cyrillic, published in the Soviet Union, to Susan de Guardiola, who has a special interest in and teaches dance in the former Soviet Union.
 - (2) Some costume descriptions and sketches to Revels, if they want them.
 - (3) The 78s to Jamie Platt.
 - (4) There are instructions for dances, which April will scan and make available to Jamie and others.
- iii. The board agreed with April's proposed disposition
- iv. FSGW needs to send a thank you letter to the donor, listing in general terms the items donated and a notation that nothing of value was received in exchange for the donation, but without a valuation.

c. **Roger McGuinn Concert/Membership Drive Event**

- i. Background: Roger McGuinn is a performer in a different league from what FSGW usually offers, and a folkie who is also a member of the Rock & Roll Hall of Fame.
- ii. Costs: Fees and contractual requirements are comparable to four Monthly Programs
- iii. Specifics: Fri. May 12th. There is no other McGuinn DC date on his East Coast tour.
- iv. Probably exposure for FSGW is a little over \$9000 with the Montgomery College venue in downtown Silver Spring. Could to clear more than \$2000 if we are able to sell a large number of tickets (approx. 200), which would mean a lot of work for Ingrid and the publicity committee. Would need to advertise the event and print physical tickets.
- v. Agreed that we should pursue this event.

d. **Claude Martin tribute Concert**

- i. Where and when
- ii. Can/should FSGW make his widow and child lifetime members? Board agreed that there is no real cost to the organization for doing this.

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- e. FSGW and CDSS
David Shewmaker originally asked about making a presentation; April has messaged him about times, but has not gotten a response. Will hold this for a future meeting.
- f. Year-End Donation Letter
 - i. Agreed that we want to do such a letter now (end of year), rather than wait until January?
 - ii. What sort of approach? Discussed mailed letter, as well as an insert in the mailed newsletter.
 - iii. Mike Livingston will take a stab at it, and April will send copies of the last several letters.

6. Next Meeting and Motion to Adjourn.

- a. The next regular Board meeting will be Wednesday, December 7, 2016.
- b. Motion to adjourn to celebrate Heather Livingston's birthday. Moved by Charlie Baum, seconded by Mike Livingston, passed without objection.